



Cleaning Instructions for: Whiteboards

Please take time to read and follow the guidelines we've outlined to ensure that your whiteboard surfaces will reach their full potential for the life of the product.

Initial Preparation

To ensure that your surface will function properly, it is extremely important to properly clean the board prior to its initial use.

- Using a clean, dry cloth and a non-abrasive liquid cleanser such as Expo® s Expo® White Board Cleaner, gently clean the entire board to loosen any manufacturing residue and eliminate any static electricity.
- Using a dry cloth, wipe the entire surface to remove all dirt and residue from step one.
- Using clean water, rinse the entire board then using a dry towel, wipe the entire board dry.

Important Note: The rinsing and drying steps are extremely important and skipping these steps may cause underperformance of your product.

Daily Use, Care and Maintenance

Whiteboard surfaces may be cleaned as often as required and will not be damaged if the proper cleaning methods are used. Here are a few tips to keep your whiteboard in optimal condition:

Markers

We recommend the use of Expo or Expo 2 Dry Erase markers. When using other brands of dry erase markers, you should test the markers to be sure they erase easily before writing other the entire surface.

Only use markers designed for dry erase. Do not use permanent markers or non-dry erase markers.

Cleaning

Whiteboard laminate should be cleaned with a particle free, clean, non-abrasive, damp cloth. Mild soap and water or mild liquid detergent can be used. Use a clean dry erase eraser. Change or clean the eraser regularly to eliminate the buildup of residue the can be left behind on your whiteboard surface. For cleaning marker residue build up use Expo® White Board Cleaner* and a clean dry cloth.

Do not use: Solvents, abrasive cleaners, steel wool, powder soap, harsh chemicals, acids or alkaline cleaners. These products may cause scratching and/or surface discoloration.

Removing Permanent Marker

Please follow these simple steps to restore your board's appearance.

- Moisten a clean, dry cloth with isopropyl alcohol or ammonia based cleaner such as Windex®.*
- Wipe the board in a circular motion to loosen marker residue.
- Rinse with clear water.
- Dry the board with a clean cloth.

*Avoid getting these cleaners on any painted surfaces such as the frame.

Repeat these steps as often as necessary to remove all residues.